

HERMOSA MONTESSORI REGISTRATION INFORMATION

School year 2011-2012

*Registration is required for **all** new and returning Hermosa families.*

Registration for school year 2011-2012 will occur on **Friday, July 29th from 9:00 a.m. – noon and 1:30 – 4:00 p.m.** Completed forms must be returned at registration or via mail prior to **Friday, July 29th**. Please make arrangements with Theresa Garrone at theresag@hermosaschool.org or ext. 202 to pick-up forms ahead of time if you are absolutely unable to attend registration. Information centers regarding important school programs for the upcoming year will be available on **July 29th only**. Log-in information for online parent handbooks and directory will also be available at this time. This is a great opportunity to get your questions answered!

New Emergency Contact and Health Registration forms are required for all students this year. Bring your contact list. For Pre and K please provide addresses for emergency contacts as well as your doctor and preferred hospital. All contacts should be local, in case they need to pick up your student!

Orientation for new and transitioning students and parents will be:

Preschool and Kindergarten

Tuesday, August 9 from 9:30 – 10:45 a.m. Bring your student to their classroom and proceed to the middle school. Look for your child's orientation and phase-in schedule at registration. *Make sure you pick up this important postcard!*

Lower Elementary & Upper Elementary

Tuesday, August 9 from 11:00 a.m. – 12:30 p.m.

Elementary orientation is for students who are entering Lower or Upper Elementary and their parents. Bring your student to their classroom and proceed to the middle school. Orientation will include a one hour informational presentation followed by a pizza lunch. Don't miss this opportunity to get to know your student's teachers and peers. At registration you should R.S.V.P. the number of adults/children eating pizza and attending orientation.

Middle School

There will be a sign up sheet for **conferences on Monday, August 8 and Tuesday, August 9**. Family orientation for all middle school students and their parents will be given during these conferences. The purpose of these *mandatory* conferences is to address the individual needs, expectations, and wishes of parents and students. For this conference to be effective, please read the online handbook under *Parent Center, Middle School*. Also download essential Middle School forms from our website and complete them *prior* to your conference.

REQUIRED

- Emergency Contact form – orange (new form required for all)
- Health Registration form – green (new form required for all)
- Health Department form for Pre/K – blue (update for returning students; complete for new students)

- Current* immunization records from your physician's office or a Request for Exemption to Immunization **(students will not be able to attend Hermosa until current information is provided)!**
- Certified Birth Certificates for **new** students (please submit a copy unless already on file)
- Custody or Guardianship documents (if applicable – especially if your situation has recently changed)
- Allergy Action plan (if applicable – must be completed and signed by a doctor prior to registration)

The following forms and handouts must be downloaded from our website prior to registration: www.hermosaschool.org. Click on *Parent Center* then *Registration*.

ESSENTIAL FORMS TO BE TURNED IN

- Permission form - Directory, Website & Swimming
- School Policy agreement
- Parent Volunteer Commitment form
- Medication Administration form (if applicable-bring any necessary medications and a doctor's note for prescriptions)
- Montessori Recreation/Montessori Tutorials Participation contract (if applicable; accepted on a first come, first served basis)

HANDOUTS:

- Extracurricular activity program fee (*fee due 7/30/2011 for each K-8th grade student*)
- School calendar with events
- School Health Policy
- Arrival/Dismissal Procedures
- Supply list (Some items not available through EPI online; see full list on Hermosa's website.)
- Snack information (Pre/K only)
- Fee schedule (Pre/K, full day K and Montessori Recreation/Montessori Tutorials only)
- Plant list (Pre/K only)

Required and essential forms must be completed and returned prior to beginning the school year. Failure to return these forms will delay your student's entrance.

Please read the informational handouts before school starts, and retain for reference throughout the school year. Updated information will be regularly posted on Hermosa's website: www.hermosaschool.org. Hermosa's calendar is especially subject to change.

Teacher assignments for Pre/K and Lower Elementary will be posted on classroom doors at registration. *We will not have this information available prior to registration.*

- Bring your checkbook and pay your activity fee which is due 7/30/2011.
- Conference sign-up for Middle School families
- Information on the choir program, H.O.P.E (Hermosa Organization of Parents for Education) and other Hermosa activities will be available!
- Pick up your student's AIMS/Stanford 10 scores.
- Update your directory information and complete carpool forms.